

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: June 6, 2019

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 4:30 p.m. on June 6, 2019 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Richard Fink, Mark Roesch, Kevin Burnett**

**Roll Call and Non-Committee Member County Board Attendance:**

**Also present:** Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator; Jason Boeck, Lieutenant

**Public Comment:** None

**Approval of the minutes from the May 2, 2019 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting.** A motion was made by Kevin Burnett and seconded by Mark Roesch. Motion carried.

**Discuss and Take Action on Results from the Law Enforcement Center Asbestos Survey** was presented to the Committee. Asbestos removal will be put in the 2020 budget. A motion was made by Cathy Houchin and seconded by Kevin Burnett to leave the heat on until March of 2020, and at the end of March 2020 have abatement done. Motion carried.

**Discuss and Take Action on Space and Building Needs for Sheriff Storage** Lieutenant Jason Boeck believes they should accommodate the space available, and then do a needs/wants analysis. The Committee will tour the Sheriff's Office Building at the July meeting.

**Maintenance Operations/Building Update** a trench drain will be put in on the South side of the Dodge County Administration Building. Stones will again be replaced on the Dodge County Administration Building.

## **Dodge County Administration Building**

**Concrete Replacement** will be done after the trench drain is put in by the South side entrance.

**Stone Repairs** about 10-15 stones will be replaced again this year.

## **Dodge County Legal Services Building**

**Air Handler/Air Conditioner** the project is complete.

**Dodge County Detention Facility** has had some water pipe issues due to the bio film build up. We're going to get some quotes for some design drawings to show flushing points for the main line and areas around the facility. The Alto Sham oven has been repaired. The main cooler for the kitchen had a Freon leak and had to be repaired on Memorial Day weekend. The cost was around \$1300.

## **Dodge County Courthouse**

**Concrete Replacement** concrete in front of the Courthouse by the flag poles was removed and repaved by the Highway Department.

**A/V Project** this project was started on Monday, and should be complete around Mid- December. Judges countertops will be started next week. The A/C in the AV closet for servers has been installed, and is up and running.

**Sprinkler System** Hooper has replaced the pipe under the canopy.

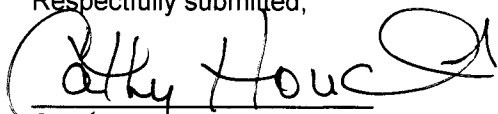
**Future Agenda Items** tour the Dodge County Sheriff Office.

**Determine Next Meeting Date and Time** Thursday July 11, 2019 at 3:00 p.m.

**Adjournment:**

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:51 p.m.

Respectfully submitted,

  
Cathy Houdin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.